

Format of Training Proposal

a. Organization/Agency Name:

b. Address:

c. Contact Person:

d. Telephone Number:

e. Email Address:

1. Name of the Skill Proposed:

2. Venue for the Training Program:

3. Duration/ Hours:

4. Objectives:

5. Proposed date to start the course:

6. Program Schedule:

7. Resource Persons (Details):

8. Strategies to mobilize participants (Specifically area):

9. Documentation and reporting:

10. Program Monitoring and Evaluation:

11. Placement Support:

12. Expected Outcome:

13. Budget (Head-wise):

14. Bank A/C Details

Signature